

INSTITUTE OF  
COMMUNICATION &  
CORPORATE STUDIES



TRAINING  
CALENDAR

2024



## Contact Us

For enquiries on our programmes and bookings  
for in-house training, please call:

**Abiye:**

(081 700 846 22 or 070 660 329 23)

Email: [iccsng@gmail.com](mailto:iccsng@gmail.com).

Visit our website: [www.iccs-edu.org](http://www.iccs-edu.org)

To register for programmes, payment may be made to the:  
**Institute of Communication and  
Corporate Studies, Lagos.**

**G T Bank Account Number: 0125243792**



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The **Institute of Communication and Corporate Studies (ICCS)**, Lagos, offers training programmes of outstanding quality to organizations, communities and business leaders on:

- Advanced corporate communication
- Team building and crew leadership
- Media and communication
- HR management
- Community relations and cultural diplomacy
- Conflict resolution and negotiation skills
- Stakeholder Management
- Community leadership and peace education.
- Others

### **Our Mission:**

ICCS recognizes the need for a different kind of work ethic and leadership in Nigeria. Our mission is to respond to this need by building individuals who can serve their organizations and society with creativity, competence and integrity.

Our trainers are recognized experts in their fields who share a strong commitment to train people who can re-create the work place through professionalism and innovativeness.

### **How We Work:**

ICCS organizes in-house trainings where we meet the individuals and work teams that form the core of an organization's value chain.

We also organize open interactive seminars, self-help sessions and community-level engagements.

Our training courses are tailored to address the specific capacity gaps that exist in organizations and communities.

### **Our Methods of Training:**

Our intensive short-duration courses are particularly useful for managers, executives and others who cannot afford to be away from work for an extended period of time.

The delivery of ICCS programmes are in 3 (three) phases, namely: the pre-training phase, the training phase, and the post-training phase.

Community-level engagements follow an even more inclusive process.

Certificate is awarded at the end of a course.



## Conflict Resolution & Negotiation Skills

**C**onflict is inevitable in human social relations. Conflict occurs when there are strong differences in values, expectations and goals between individuals and groups. But if properly understood and managed, conflict could be turned into an opportunity for greater cooperation and understanding between the parties involved.

Participants in this course will learn the critical negotiation and relational skills they need to resolve interpersonal and work-related conflicts.

Participants will also learn how to address the operational and reputational risks of bad conflict management.

### Other objectives are:

- To re-sensitize participants to view negotiation and conflict resolution processes as vital for corporate success.
- To train participants on the nature and changing contexts of Alternative Dispute Resolution techniques in resolving disputes between parties.
- To train participants on the effective cultural literacy skills they need to effectively engage with interest groups

### Topics to be addressed include:

- Understanding Conflict
- Negotiation skills in conflict resolution
- Navigating office politics and institutional conflict
- Cultural competence in group relations.
- Tone, civility and attitude in conflict Resolution
- Conflict and project implementation
- Role of communication in Alternative Dispute Resolution
- Conflict and corporate image management
- Handling compensation in conflict resolution

### Methods of Delivery

- Presentations
- Role Play
- Interactive Sessions.
- Online (by Zoom App)
- Physical Location (at client's location)

**Date:** 22-23 February 2024

**Course fee:** ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate)
- Course fee for in-house training to be negotiated with the clients.

### Venue:

- Online (by Zoom app)
- Physical location of client.



## Advanced Business Communication Skills for Managers

Communication is central to the success of any organization.

Managers need excellent skills to write error-free reports, memos, speeches, press releases, requests, orders, minutes, and other forms of organizational communication.

It is also critically important for managers to make business presentations correctly, eloquently and confidently in all circumstances.

Participants in this course will be re-introduced to the granular details of grammar and the syntax of language use.

Participants will also learn the advanced writing and presentation skills they need to drive up personal and organizational effectiveness.

### Other objectives include:

- To re-skill participants on the communication and other presentation skills required in a corporate context.
- To re-train managers on advanced techniques in corporate communication.
- To sensitize participants on the vital role of excellent communication and relational skills in building a culture of effectiveness in the organization.

### Topics to be addressed include:

- Elements of effective writing
- Tone and attitude in corporate communication
- Techniques for effective reportwriting
- Speech writing Skills
- Speech making and presentation skills
- Understanding stage fright and nerve control
- Minutes writing, emails, memo, press statements, etc.
- Errors to avoid in organizational communication
- Managing electronic media interviews

### Methods of Delivery

- Presentations
- Practical work
- Interactive sessions
- Online (by Zoom App)
- Physical Location (at client's location)

**Date: 28-29 March 2024.**

**Course fee: ₦200,000 per participant.**

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

### Venue:

- Online (by Zoom app)
- Physical location of client.



## Rethinking CSR for Sustainable Impact

**M**any successful companies understand the need to look beyond profit, and focus on business practices that have positive impact on society at large.

For these companies, social responsibility is not just a slogan or a tentative event primed for media headlines. CSR is seen as part of a constantly evolving strategic vision that links business success with the pursuit of a larger social good.

But to make CSR meaningful, organizations must make the right choices in terms of strategy, cost, impact, and business ethics.

The goal of this training is to help companies recalibrate their CSR approaches, and create business models that entrench socially responsible practices.

### Other objectives are:

- To assist companies align global approaches to CSR to local needs.
- To discuss how companies might reap reputational and market rewards from sound CSR practices.
- To suggest specific strategies on how organizations could achieve greater visibility through CSR.
- To train companies on how to foster environmentally safe and sustainable communities.

### Topics to be addressed include:

- Rethinking CSR in the Nigerian context.
- Corporate philanthropy: benefits and pitfalls.
- Optimizing PR and reputational rewards of CSR.

- Identifying and managing stakeholder needs and expectations.
- Engaging with regulatory agencies
- CSR in volatile communities
- Environmental stewardship in CSR
- Ethical issues in CSR
- Fundamentals of media relations
- Understanding CSR impact assessment matrix

### Methods of Delivery:

- Presentations
- Case studies
- Interactive sessions
- Role Play
- Syndicate work.

### Who should attend?

- Corporate communication managers
- Social performance managers
- CSR/investment managers
- Community relations managers
- Public relations managers
- Public/government affairs managers
- Project managers
- Marketing/brand managers
- Regulatory affairs managers
- Sustainability and responsibility managers
- Heads of NGOs

**Date:** 25-26 April 2024.

**Course fee:** ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue:** Online (by Zoom app)  
Physical location of client.



## Strategies in Community Relations and Cultural Diplomacy

Dealing with host communities could be a sensitive and difficult subject for most business organizations. From managing community expectations to negotiating a memorandum of understanding, companies tend to get locked in unwanted conflicts with communities.

When local employment, community support, or cultural issues come to the surface, the conflict could take an even more unpredictable turn.

But a lasting and mutually beneficial relationship between companies and communities is possible.

The objective of this seminar is to guide companies on how to rethink their methods of engagement with communities and other interest groups.

Using case studies and role play, participants in this course will learn critical skills in cultural diplomacy.

### Other objectives are:

- To discuss how companies may best function as corporate citizens.
- To train participants on the critical skills in cultural diplomacy
- To re-skill participants on how to negotiate with communities, government agencies and other stakeholders.

### Topics to be addressed include:

- Community Relations: strategy, benefits and pitfalls
- Skills in cultural diplomacy
- Practical guide for effective community relations
- Violence and community relations
- Negotiation and conflict resolution in community relations.
- Achieving a lasting footprint with CSR
- Managing community expectations
- Impact of government policies and laws on community relations

### Methods of delivery:

- Lectures
- Interactive sessions.
- Case studies
- Online (by Zoom App)
- Physical Location (at client's location)

### Who should attend?

- Community/public relations managers
- Sustainability managers
- External relations managers
- Project managers/site engineers
- Corporate affairs managers
- Investment managers
- Social performance professionals

### Course Fee: ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Date:** 30-31 May 2024 (first run)  
26-27 November 2024 (second run)

**Venue:** Online (by Zoom app)  
Physical location of client.





## Political Communication and Messaging Strategies.

There is tremendous hunger for issue-based politics in Nigeria. Citizens feel a need to engage with political parties on the critical issues that affect their lives.

Political actors can respond to this need by framing their political vision and messages in a clear, coherent and programmatic fashion.

The focus of this course is to build the capacity of political actors to develop, compose and effectively communicate their ideas to audiences across the country.

### Other objectives include:

- To help rebuild the social contract between politicians and the public they seek to serve.
- To encourage issue-based and participatory politics in Nigeria.
- To sensitize politicians to develop ideologically-grounded politics
- To encourage civil debate and political accountability

### Focus of the training will include:

- Ideology, politics and social change
- Manifestoes and programmes
- Political outreach and messaging techniques
- Rallies and 'retail' politics
- Working with the media
- Politics, debate and critical listening
- Ethics in politics

- Understanding inclusive political vocabulary
- Identifying and framing the issues

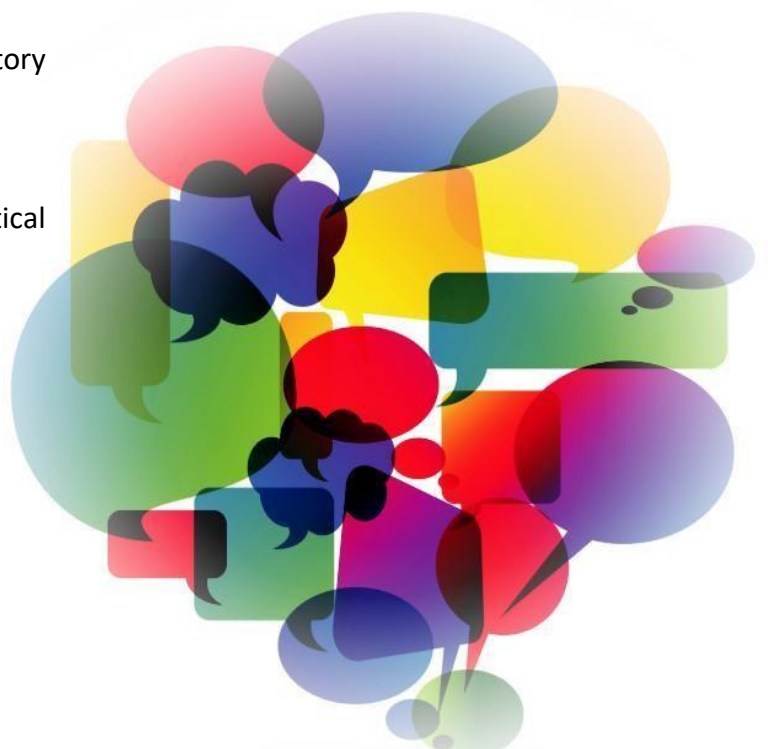
This programme is a social responsiveness project of the **Institute of Communication and Corporate Studies, Lagos**.

Participants in this programme will be drawn from across party lines, and the training will hold in selected geo-political zones in Nigeria.

**Sponsors, partners and donor agencies willing to support the programme:**

**Call Abiye: 070 660 329 23.**

**Email: [iccng@gmail.com](mailto:iccng@gmail.com)**





## Assertive Communication and Decision Making Skills for Managers

**T**his is an essential course that deals with relational competence, styles of interpersonal and group communication, and effective decision making by managers and team leaders.

Through role play, participants will learn the pitfalls of aggressive and passive styles of leadership. They will also learn how to cultivate positive and respectful work relationships.

This course is recommended for managers, team leaders, project supervisors, and those who need to work well with others in order to achieve specific corporate targets.

### Topics to be covered include:

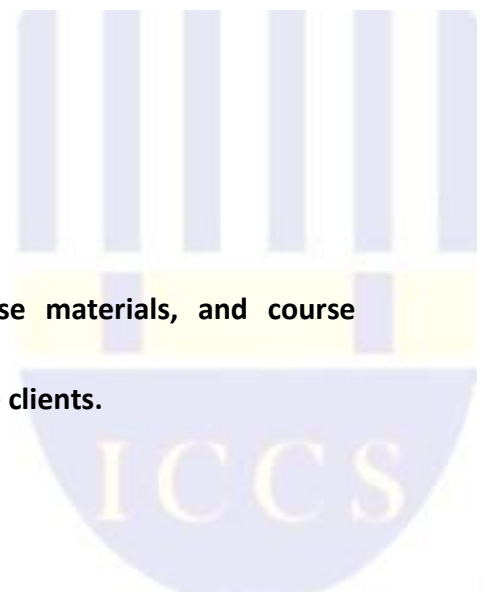
- Understanding assertive communication
- Impediments to effective work place relations
- Communication style and team cohesion
- Emotional intelligence in interpersonal and group relations
- Ethics and organizational communication
- Staff motivation and personal responsibility
- Women and assertiveness in the work place
- Communicating decisively

**Dates:** 20-21 June 2024

**Course Fee:** ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue:** Online (by Zoom app)  
Physical location of client.



## Strategies in Stakeholder Management

Stakeholders play a critical role in the success of an organization. But they also tend to have specific interests and expectations whether they are communities, regulatory agencies, government departments, investors, shareholders, customers, labour unions, employees, or the public.

Managing these expectations requires a mix of dynamism, sensitivity and relational competence. This is because in stakeholder management, one style of engagement never fits all.

The purpose of this training is to help organizations invigorate their modalities of engagement with all stakeholders.

Participants will learn critical skills in analysing stakeholder power and influence.

### Other objectives of the training are:

- To train participants on how to map and analyze the needs of stakeholders.
- To generate ideas on how organizations may better manage stakeholder expectations.
- To re-skill participants on how to design and implement a stakeholder engagement matrix.

### Topics to be addressed include:

- Understanding stakeholder management
- Steps in stakeholder mapping and needs analysis.
- Community Relations: strategy, benefits and pitfalls.
- Engaging the media.
- Investing in CSR.
- Retaining investor/shareholder confidence.

- Communication and diplomatic skills in stakeholder management.
- Understanding regulatory agencies.
- Conflict resolution skills in stakeholder Relations.
- Managing the expectations of stakeholders.
- Impact of government policies and laws on stakeholder relations.
- Crisis communication and disaster response.

### Methods of delivery:

- Presentations
- Interactive sessions
- Case studies
- Role play

### Who should attend?

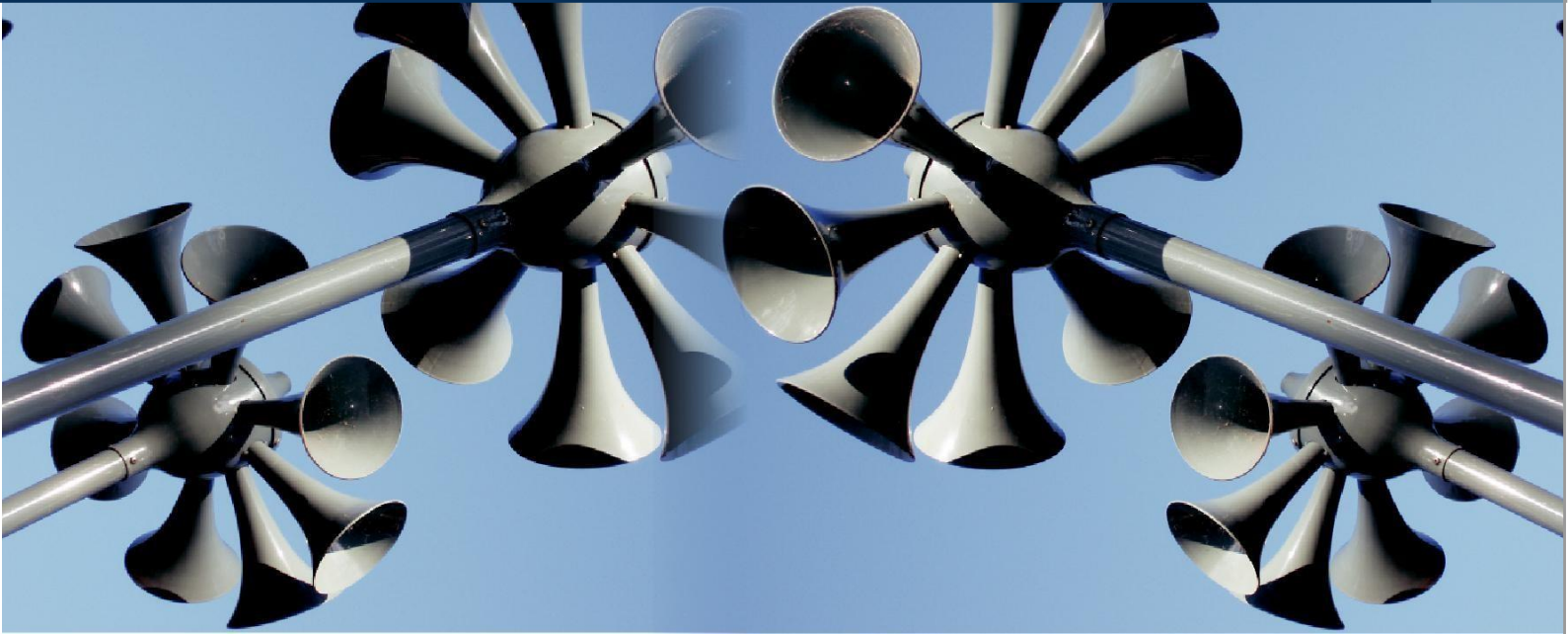
- Community relations managers
- Government affairs managers
- Public relations managers
- Marketing and brand managers
- Business development/sales managers
- Customer relations managers
- Corporate affairs managers
- Heads of NGO's
- HR/staff development managers
- Heads of departments/ institutions
- Staff of all related departments

### Course Fee: ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Dates:** 26-27 July 2024 (First Run)  
12-13 September 2024 (Second Run)

**Venue:** Online (by Zoom app)  
Physical location of client.



## Policy Communication Strategies for Government Ministries and Agencies

**T**his special course lays out in practical details how government at all levels can communicate policy decisions and actions on a sector-by-sector basis to the wider public.

The aim of the programme is to drive government closer to the people and enhance public understanding of its activities through strategic communication of government decisions, projects and policies.

### Who should attend?

- Heads of government ministries and agencies
- Government spokespersons
- Directors of information
- Government media managers

**Date:** 13 August 2024

**Course fee:** ₦1,250,000 per participant.

(Fee includes tea, buffet lunch, course materials, deluxe accommodation for one night at Four Points, Sheraton, Lagos.)

**Venue:** Four Points by Sheraton, Victoria Island, Lagos.





## Communication Skills for Non-Communication Managers

**M**anagers in organizations have a responsibility to communicate decisions and goals to their work teams in an accurate and effective manner.

Communication that is full of jargon and errors will impede understanding and decision making. This is why even managers in non-communication departments need to regularly learn to communicate clearly and meaningfully with others in the work place.

The goal of this intensive course is to train managers in non-communication roles on how to communicate in a clear and effective way in the organization.

### Other objectives include:

- To train participants on communication and other presentation skills required in a corporate context.
- To re-skill staff on the basic/advanced forms and techniques of organizational communication.
- To sensitize participants on the vital role of excellent communication skills in building a corporate culture and reputation.

### Topics to be addressed include:

- Understanding grammar and structure in writing
- Managing jargon and technical vocabulary
- Making financial presentations
- Elements of effective communication:

- Power point presentation skills
- Techniques for effective report writing
- Tone and attitude in business communication
- Errors to avoid in organizational communication
- Communication and the decision making process.
- Crisis communication.

### Methods of Delivery:

- Lectures
- Presentations
- Case for practical work.
- Role play
- Interactive sessions
- Online (by Zoom App)
- Physical Locaton (at client's location)

**Date : 22-23 August, 2024.**

**Course Fee: ₦200,000 per participant.**

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue: Online (by Zoom app)  
Physical location of client.**





## Fundamentals of Personal Effectiveness in the Work Place

**M**ost organizations recognize that staff effectiveness leads to corporate success.

But effectiveness is not simply about workers “doing their jobs”.

Personal effectiveness requires that workers approach their tasks with skill, integrity and an innovative attitude. It means a productive management of time and the ability to work well with others.

In the event of crisis, personal effectiveness means that the worker may have to abandon conventional thinking and act creatively to produce results.

The aim of this seminar is to train participants on the principles and practice of personal effectiveness at work.

### Other objectives include:

- To underline the importance of skillfulness, attention to details, and integrity at work.
- To train participants on emotional intelligence in workplace relations
- To train workers on the dynamics of team work and group cohesiveness.
- To re-skill participants on the productive management of time.

### Topics to be covered include:

- Essentials of personal effectiveness

- Setting goals and managing performance.
- Allocating roles and managing talent
- Training and learning development
- Staff reward and motivation
- Personal responsibility and work attitudes
- Emotional intelligence in workplace relations
- Ethics in personal effectiveness
- Time management skills

### Methods of Delivery:

- Presentation
- Interactive sessions.
- Online (by Zoom App)
- Physical Locaton (at client’s location)

### Who should attend?

- HR Managers
- Supervisors
- Team Leaders
- Shop floor workers;
- Suitable for all levels of staff.

**Date:** 26-27 September 2024.

**Course Fee:** ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue:** Online (by Zoom app)  
Physical location of client.



## Communication and Forensic Skills for Lawyers

Lawyers often recognize that law is an unmathematical science, and familiarity with the provisions of the law is not enough to decide a case.

Cases are often won or lost in the heat of insightful debate. Therefore, knowledge of the law must be matched by the interpretive and communicative power of the lawyer.

No lawyer can hope to advance professionally without excellent communication skills.

The objective of this course is to re-train lawyers on how to improve the quality and power of their written and spoken advocacy.

### Other objectives are:

- To train participants on forensic and other styles of argumentation
- To train participants on grammar and the mechanics of language use
- To train participants on critical thinking skills
- To build the confidence and public speaking skills of participants
- To underline the importance of research and excellent fact-checking skills to legal work.

### Topics to be addressed include:

- Understanding forensic advocacy
- Practical guide to legal brief writing
- Skills in critical thinking
- Grammar, punctuations and error-free writing

- Language and para-linguistics in speech making
- Understanding stage fright and nerve control
- Research and legal practice
- Tone and attitude in legal communication
- Mastering the art of cross examination.
- Critical listening and questioning skills

### Methods of delivery:

- Practical writing sessions
- Practical speaking sessions
- Cases for syndicate work
- Presentations.
- Online (by Zoom App)
- Physical Location (at client's location)

### Expected Outcomes:

**By the end of this training, participants should be able to:**

- Conduct effective written and spoken legal advocacy
- Demonstrate an ability to think critically and dispassionately
- Write and speak clearly and fluently

**Dates: 10-11 October 2024**

**Course Fee: ₦200,000 per participant.**

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue:** Online (by Zoom app)  
Physical location of client.



## Optimizing Team Building and Crew leadership in the Work Place

**W**orkers are an organization's most precious resource. When they work in a team, workers tend to be more effective in their job roles.

But teams are not formed simply by banding workers together. They must be motivated to support, respect and see the best in each other. They must recognize that, in the end, the success of the organization depends on this essential spirit of cooperation and team work.

The main aim of this seminar is to train managers, supervisors and team leaders in organizations on the critical skills they need to build team cohesion and drive up staff effectiveness.

### Other objectives are:

- To sensitize participants on the importance of social intelligence in staff relations in the work place.
- To re-train supervisors and managers on how to energize staff for better performance.
- To train participants on the techniques and vocabulary of work place motivation.

### Topics to be covered include:

- Strategies in Team Building
- Impediments to effective work place relations

- Communication style and team cohesion
- Emotional Intelligence in staff relations
- Setting team goals and monitoring performance
- Rethinking staff motivation
- Communicating decisively

### Methods of Delivery:

- Presentations
- Practical/interactive sessions.
- Role play
- Online (by Zoom App)
- Physical Locaton (at client's location)

### Who should attend?

- Heads of departments and units
- Public relations managers
- Marketing and brand managers
- Customer relations managers
- Corporate affairs managers
- Heads of NGO's
- HR/staff development managers
- Union leaders
- Heads of departments/ institutions
- Staff of all related departments

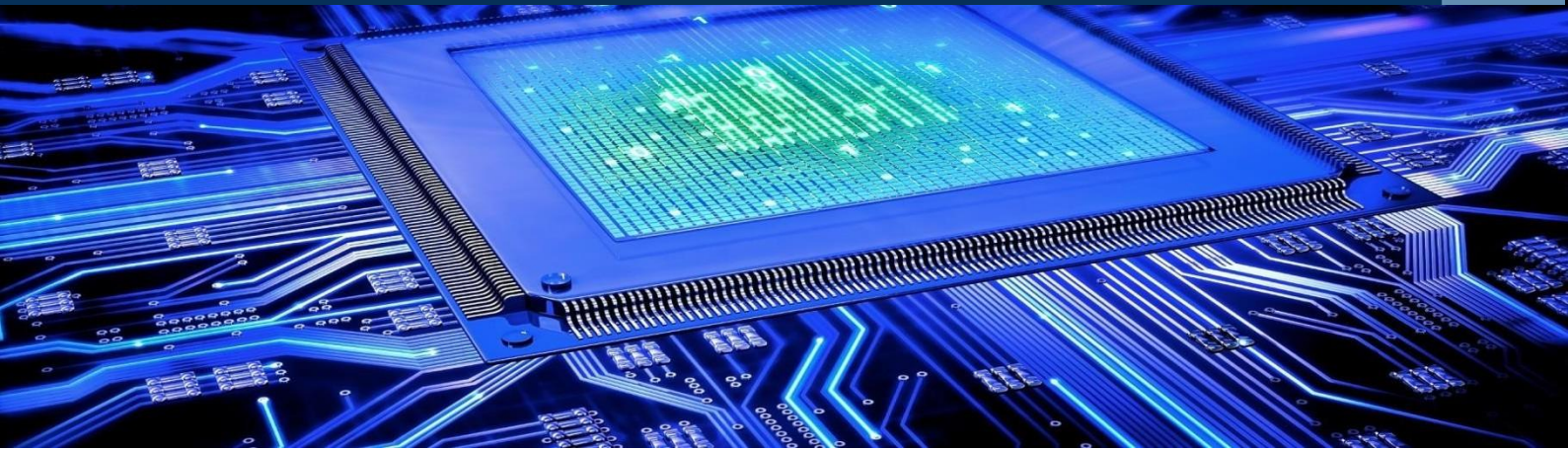
**Dates:** 24 - 25 October 2024

**Course Fee:** ₦200,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients.

**Venue:** Online (by Zoom app)  
Physical location of client.





## Essentials of Public and Government Affairs Management

**P**ublic affairs embraces a wide range of stakeholder interests, including regulatory agencies, government departments, the media, investors, shareholders, customers, advocacy groups, or communities.

It is important for companies to deal with all external relationships with dynamism, sensitivity and relational competence.

The main aim of this training is to prepare organizations to engage with all stakeholders – whatever their demands and interests might be.

### Other objectives of the training are:

- To train participants on how to map and analyze the needs of stakeholders
- To generate ideas on how organizations may better manage stakeholder expectations.
- To re-skill participants on how to design and implement a stakeholder engagement matrix.

### Topics to be addressed include:

- Understanding public affairs and relationship management
- Steps in stakeholder mapping and needs analysis
- Community Relations: strategy, benefits and pitfalls
- Engaging the media
- Rethinking corporate social responsibility
- Retaining investor/shareholder confidence

- Communication and diplomatic skills in relationship management
- Engaging with regulatory agencies
- Conflict resolution skills in stakeholder relations
- -Managing the expectations of stakeholders
- Impact of government policies and laws on stakeholder relations
- Crisis communication and disaster response

### Methods of delivery:

- Presentations
- Interactive sessions.
- Case studies
- Role play
- Online (by Zoom App)
- Physical Location (at client's location)

### Who Should Attend:

- Government affairs managers
- Sustainability managers
- Public relations managers
- Social performance professionals
- Media relations managers
- Investment managers
- Customer relations managers
- Corporate affairs managers
- HR/staff development managers
- Heads of departments/ institutions

### Course Fee: ₦240,000 per participant.

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients

**Dates:** 13-14 June 2024 - First Run  
10-11 October 2024 - Second Run

**Venue:** Online (by Zoom app)  
Physical location of client.



## Public Speaking and Presentation Skills for Managers

Public speaking sometimes terrifies even the most confident managers. A rambling and incoherent presentation due to poor preparation and stage fright could undermine the credibility and authority of a manager.

But stage fright is not a medical pathology and can be overcome through professional communication training.

In this intensive and practical course, managers will learn how to convert stage fright into stage energy and make resoundingly successful public presentations.

### Topics to be covered include:

- Strategies in public speaking
- Audience and audience analysis
- Stage fright and nerve control
- Building speaker-listener affinity
- Research and public speaking
- Mastering power point presentations
- Managing a hostile audience
- Understanding charisma
- Building a speaker's ethos
- Speaking and the vocabulary of persuasion

### Methods of delivery:

- Presentations
- Practical work
- Role play
- Video recording and play back
- Case studies
- Online (by Zoom App)
- Physical Location (at client's location)

### Course Fee: ₦200, 000 per participant

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients

**Dates:** 7 - 8 November 2024.

**Venue:** Online (by Zoom app)  
Physical location of client.





## Strategies in Media Relations and Corporate Reputation Management

For many globally respected brands, building a positive public perception of the company is seen as important as making profits.

As organizations commit to socially responsible business practices, it is important to integrate public relations and reputation management as part of a holistic strategy for success.

In this special programme, participants will learn the changing contexts of public relations practice in Africa's biggest economy. The strategies for managing corporate reputation will be discussed using the case method.

The course is recommended for PR managers, relationship managers, corporate affairs managers, media relations managers, brand managers, project managers, investment managers and other professionals who are concerned with managing public perceptions of their organizations.

### Topics to be covered include:

- Public relations and reputation management: strategies, benefits and pitfalls.
- Skills in media relations
- Turning negative perception around

- Ethics in PR practice
- Reputational risks and benefits of corporate philanthropy
- PR and social marketing
- PR in host communities
- PR and regulatory oversight

### Methods of delivery:

- Presentations
- Case studies
- Role play
- Interactive sessions
- Online (by Zoom App)
- Physical Location (at client's location)

### Course Fee: ₦220,000 per participant

- (Online course fees include expert facilitation, course materials, and course completion certificate).
- Course fee for in-house training to be negotiated with the clients

**Dates: First Run: 9 - 10 May 2024**

**Venue: Online (by Zoom app)  
Physical location of client.**



## Advanced Deliberative and Legislative Skills for Lawmakers

The legislature is one of the essential pillars of a democratic state. Without laws to regulate social behaviour, society will degenerate into anarchy. But lawmaking is an intensely deliberative and contentious process.

To build consensus around different points of view and pass laws that represent diverse interests, lawmakers need strong consultative and deliberative skills.

The main aim of this executive programme is to strengthen the deliberative and legislative skills of lawmakers in Nigeria.

This executive retreat will be hosted with ICCS partners in Cape Town, South Africa.

### Other objectives of the course include:

- To help deepen a culture of debate and consensus building in law making
- To underline the importance of constituency consultation to legislative work
- To help build an interface between lawmakers and their counterparts in selected democratic countries abroad
- To train legislators on how to mobilize and engage interest groups and the media
- To emphasize the importance of civil and issue-based debate on the house floor.

### Topics to be addressed include:

- Rethinking law making, oversight and social change
- Strategies for engaging constituents and interest groups
- The fundamentals of media relations
- Drafting and moving a supportable motion
- Research and the law making process
- Essential skills in leading a divided house
- Understanding committee sittings
- Managing public hearings
- Ethics and the law making process.
- The substance and language of argumentative delivery

### Methods of delivery:

- Presentations
- Simulations
- Interactive sessions
- Case studies

**Participants:** Lawmakers

**Location of Training:** Cape Town, South Africa.

**For details and bookings for this programme, please call: Abiye: 070 660 329 23.**





# Portfolio of short communication courses for lawyers

Accredited by the Nigerian Bar Association Institute of Continuing Legal Education (NBA-ICLE)



## COMMUNICATION AND FORENSIC SKILLS FOR LAWYERS.

Most lawyers recognize the importance of excellent language and persuasive skills to legal practice.

But it is the application of forensic skills to legal communication that truly sets you apart.

In this course, participants will learn key aspects of legal writing, research, cross-examination, and critical thinking skills.

Participants will also master the forensic communication skills they need to excel in legal practice.

<b>FACILITATORS</b>		
	Abimbola Akerelede, SAK Partner, Boman & Ighodola	Dr. Austin Tani-George Executive Director Institute of Communication and Corporate Studies

Accredited by the Nigerian Bar Association Institute of Continuing Legal Education, (NBA-ICLE)

For Enquiries: 07066032923 Email: iccsng@gmail.com

Accredited by the Nigerian Bar Association Institute of Continuing Legal Education, (NBA-ICLE)

## IMPACTFUL WRITING & NARRATIVE SKILLS For Lawyers

Writing is critical to the work of a lawyer in any area of practice.

But to be impactful, a lawyer's writing must be free from grammatical, sequencing and cognitive distortions. Participants in this immersive course will master the essentials of effective legal writing, and learn how to communicate in a clear, fluent and impactful way.

<b>FACILITATORS</b>		
	George Ezeani Executive Director Institute of Communication and Corporate Studies	Dr. Austin Tani-George Executive Director Institute of Communication and Corporate Studies

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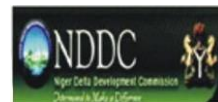
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# About ICCS:

The Institute of Communication and Corporate Studies (ICCS), Lagos, offers training programmes of outstanding quality to corporate organizations and business leaders on:

- Leadership
- Corporate governance
- Media and communication
- HR management
- Community development
- Conflict resolution and negotiation skills

ICCS recognizes the need for a different kind of work ethic and leadership in Nigeria. Our mission is to respond to this need by building individuals who can serve their organizations and society with vision, creativity, competence and integrity.

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